

GEORGE ROMNEY JUNIOR SCHOOL



**PROSPECTUS
2017-18**

Dear Parents,

Thank you for expressing an interest in our school, we are delighted to share our prospectus with you!

George Romney Junior School is situated in Dalton-In-Furness, a small market town with a strong sense of community, located near to the beautiful Lake District National Park.

We believe we have a great deal to offer your child by providing an educational experience of the highest quality, where each child's talents are encouraged. Academic success and enabling every child to achieve their potential are of prime importance. We strive to develop all the skills required for the future and provide many opportunities to develop sporting, musical and artistic talents.

Many of our pupils come from Chapel Street Infants' and Nursery School and we have an established liaison programme to ensure each child has a smooth transition from one school to the other. We also welcome children from a number of other infant schools in the area. An information evening takes place in the summer term for new parents. This is an opportunity to visit the school, meet the teachers and find out about our exciting curriculum. We also have a curriculum open afternoon for everyone in the Autumn term. This enables parents to come into school during the school day whilst the children are learning and observe lessons taking place.

At the end of Y6, many of our families choose to send their children to our local secondary school, Dowdales. We enjoy a positive and close working relationship with the school; with staff and parents working hard together to ensure a happy transition to the children's next stage of their learning.

Everyone in school values our relationships with parents. At the start of each academic year, every year group holds a meeting with parents to introduce the curriculum, discuss homework and outline educational visits. Each year team also produces a newsletter at the start of every term. We have an open door policy and we encourage parents to come in to discuss concerns or ask questions about any aspect of school life and their child's experiences. Two formal parent interview discussions take place in the Autumn and Spring terms; and in the Summer term, parents are given a written report regarding their child's achievements and progress. We are currently improving our school website where further information about the curriculum, school procedures, trips and extra-curricular activities will be available.

We also have strong links within our community. We use local sites and amenities as much as possible to enrich our experiences and take the curriculum outdoors. We regularly invite visitors into school to talk to the children about a specific aspect of their learning. We are encouraging our children to develop positive relationships with many members of our local community; we also aim to develop our children's sense of place within the wider national and international context – vital for their future lives in the 21st century.

If you would like any further information about the school or would like to arrange to visit us, please do not hesitate to telephone and we will be happy to help.

We look forward to hearing from you in the near future.

The staff and governors

George Romney Junior School

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Address: Cobden Street,
Dalton-in-Furness,
Cumbria LA15 8SE.

Telephone: 01229 463 002

Email admin@grjs.cumbria.sch.uk

Website: www.grjs.cumbria.sch.uk

Type and age range: Community Junior School
7 – 11 years

Number on roll: 129

Admission no: 60 per year group

Local Education Office: Children's Services,
5 Portland Square,
Carlisle CA1 1PU.

Tel: 01228 226060

Headteacher:	Mr. D. Reddy
Teaching Staff:	Mrs. R. Bennett Mrs. C. Dennison Mrs. J. Dorsett Mrs. J. Greaves Mr. G. Rigg Mrs. A. Roberts
Teaching Assistants:	Mrs. H. Atkinson Mrs. A. Brunton Mrs. J. Mayvers (SERIS worker) Miss. T. Morrison
Office Manager: Administrative Assistant:	Mrs. M. Smith Mrs. T. Hopkins
Site Manager: Cleaner:	Mr. A. Rafferty Ms. W. Hemsworth
Midday Supervisors:	Mrs. S. Ackred Mrs. S. Bell Mrs. J. Fischer Ms. W. Hemsworth
Catering Assistant:	Mrs. A. Brown

L.A. Governor

Vacant

Parent Governors

Mrs. E. Dawes
Mr. D. Smith (Chair)

Co-opted Governors

Mr. D. Greaves
Mrs. J. Lowes
Mrs. M. Marshall

Teaching Representatives

Mrs. C. Dennison

Mr. D. Reddy

Clerk

Mrs. M. Smith

George Romney is a safe and happy place to learn. Our children are nurtured as individuals with different abilities and talents which are celebrated and developed. Our stimulating and reflective curriculum inspires children to ask questions and develop positive attitudes to learning, both now and for the future.

We value the involvement of our parents and families, recognising they are an integral part of their child's learning. At George Romney we understand the importance of belonging and contributing to our local, national and global community.

We encourage our children to grow into responsible citizens and learn the skills and attitudes required for life in the 21st century.

In January 2011, staff and governors discussed what they wanted children to 'learn for life' as pupils of George Romney. These have become our 'Core Values' and they are discussed and celebrated in all aspects of our learning:



- ✓ To provide a secure and stimulating environment in which the pupils can enjoy a variety of learning experiences.
- ✓ To provide a foundation of basic skills and a broad and balanced curriculum which is responsive to Government legislation and initiatives.
- ✓ To develop pupils' self esteem and encourage them to be valued members of the school community.
- ✓ To develop a sense of responsibility and respect for their own actions and towards others by equipping them with skills to participate fully in the wider community.
- ✓ To develop the physical, social, moral and cultural awareness of each pupil.
- ✓ To develop each pupil intellectually and to prepare pupils to meet the educational and technological challenges of the 21st century.
- ✓ To appreciate and to build upon the foundations made at Key Stage 1 and to facilitate smooth transition at this stage and on again to Key Stage 3.
- ✓ To develop self-motivation and discipline and so equip them for later life in school and as citizens.
- ✓ To encourage pupils to be independent learners who work co-operatively with others as appropriate.
- ✓ To provide an educational experience of the highest quality.

Our school opened in September 1980, with the official opening taking place in March 1981. It is in a quiet part of the town, set in lawned surroundings with panoramic views of Dalton. Our extensive grounds include a large playing field with three football pitches, two playgrounds, an adventure playground as well as areas for children to relax and play quieter games. Staff, parents, children and other volunteers have worked hard together to renovate a wildlife garden to promote outdoor learning.

The school is built on two levels generously accommodating the Upper and the Lower Juniors, with disabled access and facilities. We have a range of classrooms, a computer suite equipped with 30 computers, a dedicated art area, a well stocked library and a hall used for indoor PE lessons, collective worship and as a dining room. Every learning space has Interactive white boards; we are always looking for opportunities to enhance learning through the use of ICT resources such as laptops and ipads.

Since September 2011, the children have been organised into ‘upper’ and ‘lower’ phase groups with two

classes of Y3/Y4 and three classes of Y5/Y6 in each phase. They are predominantly taught in mixed age, mixed ability classes but grouped by ability for maths through the phases.

Children allowed in the yard: 8.40 am onwards		Line up: 8.50am
Morning session	Morning break	Afternoon session
9.00am to 12.00pm	10.35am to 10.50am.	1.00pm to 3.15pm.

We ask that the children do not arrive before 8:40am for their own safety, all children arrive via the lower gates and wait on the lower playground where a member of staff will be on duty. The school bell rings at 8:50am, ready for registration and a prompt start at 9:00 am

At the end of the school day parents meet their children at the lower entrance, in an area designed specifically to allow parents to wait safely. There is also a gazebo at this end of the school where parents may wait in inclement weather if they wish to.

If your child is unable to attend school please telephone the office before 9:30am or leave a message on the answer phone. (School Office hours are from 8:30 am until 4:00 pm).

Regular and punctual attendance at school is important to enable us to deliver the highest quality educational experience.

Attendance Information

Our attendance for the academic year 2016/17 was 96.15%
(2.7% authorised absence and 1.06% unauthorised absence)

We currently employ Beth Todd as an Education Welfare Officer with other schools in the area to support our children and families with good attendance.

UNIFORM

8

GIRLS	
Burgundy school sweatshirt (with logo)	P.E./Games
White school polo shirt (logo optional)	Burgundy school T-shirt
Mid-grey skirt (knee length)	Navy shorts
Checked summer dress (red)	Black plimsolls (not trainers)
Mid-grey trousers (no fashion or bootleg)	
Mid-grey short trousers	
Socks (white, black or grey)	Swimming
Tights (black or grey)	One piece swimsuit
	Towel
	Comb or hairbrush
BOYS	
Burgundy school sweatshirt (with logo)	P.E./Games
White school polo shirt (logo optional)	Burgundy school T-shirt
Mid-grey trousers	Navy shorts
Mid-grey short trousers (tailored with turn-ups)	Black plimsolls (not trainers)
Black or grey socks	
	Swimming
	Trunks (no long shorts)
	Towel
	Comb or hairbrush
ALL PUPILS	
Outerwear	Optional Outerwear
Plain dark coat or jacket	Burgundy 'George Romney' fleece/
Black shoes (not trainers)	waterproof jacket
Bag	Burgundy 'George Romney' sun hat
Optional P.E. Wear	
Black/navy jog bottoms	Black navy sweatshirt
Football boots	Shin pads

- Naming all garments is essential.
- Uniform can be purchased locally from Rig-Out, Market Street, Dalton-in-Furness or Identity, Cavendish Street, Barrow-in-Furness
- Extremes of hair cuts e.g. shaving, tramlines etc. are not permitted
- No make-up or jewellery should be worn in school. If your child has pierced ears, small studs are permitted; however, these must be removed by the child for P.E.

End of Key Stage Two Assessments 'SATs'

We carefully assess and track the progress of all the children and share this information with parents. We do our best to help all children participate successfully in the SATs tests in Year Six. The table below shows the percentage of pupils who attained in 2016-17.

Test Results

	School average	Cumbria average	National average
Maths	91%	74%	75%
Reading	85%	74%	71%
Writing	85%	77%	76%
GPS	79%	76%	77%
Reading, writing & maths combined	82%	61%	61%

At George Romney we aim to provide a rich, broad and creative curriculum which motivates and inspires our children and also encourages them to be actively involved in making choices about their learning.

The foundation subjects are studied through topic based themes and cross curricular links are made wherever possible and encourage children to make links with their learning.

Topics have been developed with a great emphasis on global culture and cover aspects of history, geography, music, art, design and technology and P.E. as well as beliefs and faiths from around the world. Our New Curriculum follows a two year rolling programme.

We understand the importance for children to be provided with the opportunity to develop a life long love of learning and to have the opportunity to practice the skills that they will need as they progress through to secondary education and on into later life.

The curriculum at George Romney recognises that children learn in different ways and encourages them to work co-operatively, to follow their own lines of enquiry, to learn independently and to learn through a range of different experiences.

We are keen to prepare the children to become self confident and independent learners who have an understanding not only of what to learn but also of how to learn.

English

Speaking, listening, reading and writing form the essential foundation of the whole curriculum and are the principal ways we communicate our thoughts, ideas and opinions.

English is one of the core subjects of the National Curriculum and is taught on a daily basis using a wide variety of teaching and learning styles. Children are taught in mixed ability classes and experience whole class collaborative learning, group work, paired and individual learning opportunities. We understand the importance of children developing lifelong learning skills.

We aim to provide a rich and varied English curriculum where children are inspired and stimulated by a wide range of quality texts on paper and on screen. We want them to be immersed in the rich language of different authors and encouraged to express themselves discuss their opinions in a variety of real life situations.

We strongly believe a love of reading enhances children's lives and also equips them with the language and vocabulary to become successful writers. We teach children to enjoy reading individually, in guided group work and as a whole class.

ICT is used to enhance the pace of the lesson and their learning. Wherever possible cross curricular links are made to allow the children to import the knowledge from other subjects and export the skills and techniques of English to enable the children to understand the purpose and relevance of the subject. The teaching of spelling, handwriting and phonics is planned and delivered outside of the daily lessons.

Mathematics

At George Romney we believe a high quality mathematics education provides a foundation for understanding the world, the ability to reason mathematically and a sense of excitement and curiosity about the subject.

The children are encouraged to explore the five main areas which are at the forefront of mathematics; number, measures, shape and space, data handling and using and applying. These areas are taught using a systematic and progressive approach advocated by the revised national numeracy strategy and utilising a scheme called 'Big Maths'.

'Big Maths' aids children to use the times tables and number system more confidently and move from counting reliably to calculating fluently with all four number operations. Therefore, children are encouraged to tackle a problem with mental methods before using any other approach, as we place great emphasis on the learning of multiplication tables as they underpin many areas of maths and are essential in every day life.

To facilitate this, pupils are set according to ability, each set is taught the same area of mathematics at the same time, however each child studies these areas to different depths of understanding depending upon their individual capability. The setting system extends enormously the capabilities of the more mathematically able child, while providing more support for the child who needs consolidation.

The Maths lessons here are lively, practical and fun. The children are encouraged to independently use practical equipment such as cubes, hundred squares and number lines to support their learning and further their knowledge and understanding. Our classrooms are often busy and noisy during maths lessons as children are encouraged to discuss and work together on mathematical problems and investigations.

Opportunities are given to children to present their methods and reasoning using a wider range of mathematical language, diagrams and charts. Where appropriate, ICT is used to enhance learning either by staff to demonstrate and model concepts or by the children to explore and rehearse key skills with interactive resources.

Computing and Information Communication Technology (ICT)

Everyone knows how essential it is for children to feel confident and be competent in the use of computers and technology in its many different formats...

Staff are skilled at the use of technology as a medium for teaching and learning. The use of interactive whiteboards, visualisers, slideshows, web-based resources, audio and video clips etc are all part of daily life in the classroom here at school. We invest in a range of computers and other devices that we hope will stimulate and engage the children in their learning as well as allow them to learn certain skills and applications that they will need in the future.

We currently teach skills in computing through a range of topics and contexts and we aim to make clear cross curricular links to specific subjects such as maths and science when appropriate.

The children are encouraged to learn how to use Microsoft Office software and explore its use and application in different contexts. These skills are re-visited and developed over the years here at school. Children are encouraged to develop programming skills through the use of specific applications and progress onto programmable games and robots such as the Lego 'Robolab' buggies and NXT models.

Safe use of the internet for research, communication and pleasure is another key element to our ICT and computing curriculum. Each year we conduct surveys into technology usage outside of school with all year groups and we have developed specific units of work linked to E-safety and awareness. We are currently researching the potential of a VLE package to allow children, staff and parents to share resources and tasks to be completed online and then feedback on the quality of the tasks and next steps.

Computing and ICT will remain a fundamental part of the curriculum here at George Romney and we strive to enrich and enthuse experiences and the children, using ICT to record and develop many different aspects of the learning:

Science

The Science curriculum at George Romney has been completely redesigned in the last two years. We have developed a more exciting, practical and fun programme of work which is relevant to the 21st century and has strong links with other areas of our curriculum; including ICT, mathematics and literacy.

The lower and upper phases of school study 5 topics over a year, one of which is an in-depth study extending over a full term. Within these topics we develop our planning from national curriculum objectives. Lessons develop scientific knowledge and understanding; and pupils develop their use of specific scientific vocabulary.

Investigations enable children to test a hypothesis or find out answers to questions for themselves. They have many opportunities to develop skills working collaboratively on group tasks taking different responsibilities and roles.

Lessons also provide opportunities for outdoor learning, e.g. finding out how shadows change during the day and the use of our wildlife garden to investigate the natural environment. Lessons also provide opportunities for children to use a range of equipment in their measurements and observations, including IT software designed to log scientific data.

A year 6 pupil at school recently stated 'I used to think Science was boring and I didn't really like it at all! Now I love Science. We do such a lot of practical things and we use cameras to record our work which is brilliant!'

Physical Education (P.E.)

In both curriculum time and during after school clubs, the children at George Romney are always working hard to improve their performance in a wide variety of activities and sports.

Our focus is to provide opportunities for all children and for as many children as possible to take part in, and enjoy sport. The children are encouraged to play a wide range of competitive team and individual sports as well as other activities to promote fitness and health. We take part in team competitions at local and county level.

We follow a two year rolling programme allowing us to provide a wider variety of sports and this ensures skills can be re-visited and developed. Children gain team work, participation and performance skills as well as specific sports skills in football, rugby, netball, tennis, hockey, rounders, cricket, multi-skills, athletics, orienteering, dance and gymnastics.

We have Cyber Coach technology, which is an interactive media system for schools and is made up of virtual dance instructors with classes including Cheerleading, Ballet, Tai Chi, Step, Disco, Pilates, Yoga, Combat, Salsa, Hip Hop and Street Dance. We can link the screen to large dance mats which add a new level of interaction with the activities for the children!

Religious Education (R.E.)

In a global society it is essential that our children learn about the different cultures and religions they will meet in their lives. As a community junior school we follow the Local Authority Agreed Syllabus for Religious Education.

The syllabus for Cumbria explains not only Christian beliefs but also other world faiths. Of these, Buddhism, Islam and Judaism are studied in greater depth.

We aim to help the pupils understand and respect the views of others in our multicultural society. We try to encourage the children to look for similarities and differences between the major world faiths in a non-judgemental way.

Visits to the Manchester Jewish Museum and various local churches are planned throughout the curriculum. When possible we invite individuals into school to speak to the children to allow them to learn from first-hand experience.

We have a daily Act of Worship. The themes covered are broadly Christian, with references to other important celebrations from major world religions. We also use SEAL topics and resources which support our class-based learning in PSHCE.

Art and Design

At George Romney we aim to encourage children to express ideas and feelings freely and communicate them to others using a variety of skills, techniques and medium, in both two and three dimensions.

Much of the work is cross-curricular, linking with themes covered in our new curriculum learning journeys from around the globe. The children also consider the style and work of famous artists, responding practically and imaginatively to their work.

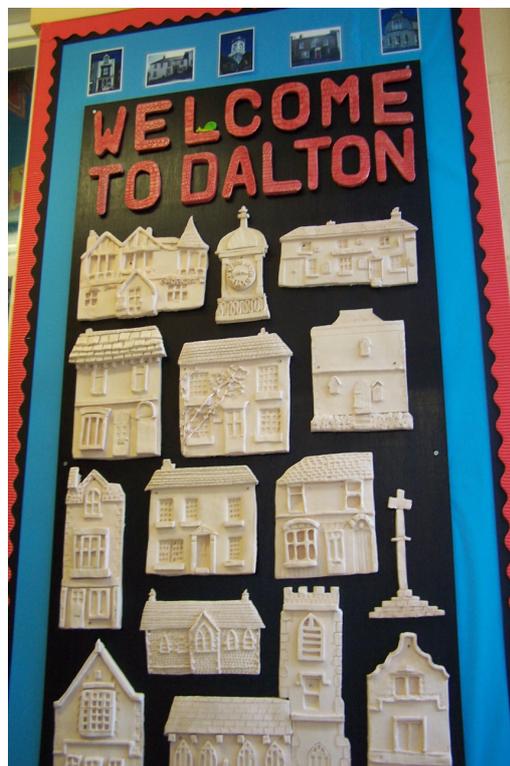
We use the local environment to stimulate ideas, especially National Art Day when the whole school embark on a variety of projects inspired by Furness Abbey. Groups of children have been taken to galleries whenever the opportunity has arisen and visiting artists have worked in school with various year groups.

We are often involved in community art projects such as the Ulverston Lantern Procession through our thriving and busy after school Art Club.

We are fortunate to have a kiln, enabling all year groups to work with clay. Art lessons take place in a specially equipped art room. The presentation and display of children's work is given prominence throughout the school.

For the last two years, the school has been a part of the 'Barrow Engineering Project' which has enabled the children to look at particular science, technology, engineering and maths projects. Recently the Engineering club have studied bridge design and built a working Greenpower Goblin Kit Car. Phase teams have organised special STEM activity days when they have designed, built and evaluated a range of powered models ranging from solar powered cars to wind up toys and pneumatic butterflies!

Samples of our clay work...



Music

Our varied music curriculum provides children with the opportunity to develop their creative skills. Lessons give pupils the chance to explore and actively engage in performing, composing, listening and analysing. Singing is at the heart of our music making, both in class lessons and during whole school assemblies and productions.

Through active listening, pupils' awareness and understanding of different periods, styles and genres are developed. Wherever possible, themes link to their Learning Journey. Guitar tuition is provided for classes, groups or individuals by members of the county peripatetic staff. Children perform in assemblies, for special school events, productions and in the wider community.

Modern Foreign Languages

At George Romney Junior School we believe that learning a foreign language provides our pupils with a valuable educational, social and cultural experience. It helps them develop an awareness of the world around them and gives insight and understanding into their own cultures and those of others – and its fun!

We believe that providing children with the opportunity to learn a modern foreign language will give our children the best possible start to becoming a global citizen and to achieving economic wellbeing.

Personal Social and Health Care Education

At George Romney Junior School we aim to promote healthy, independent and responsible members of society. We encourage our pupils to play an active role in contributing to school life and the wider community in accordance with the 'Every Child Matters' government guidelines. Our children are given opportunities in PSHCE lessons to develop confidence, self-motivation and an understanding of their rights and responsibilities within our diverse society.

PSHCE is approached in a cross curricular way and as such, is delivered in a variety of ways: through other subjects such as literacy or history, through 'circle time', science topics and outdoor educational visits.

Sex Education

The policy at George Romney Junior School is to develop sex education in the context of a broad and balanced programme of health and relationships education. Our children are given opportunities to consider and reflect on the wide variety of different relationships and social interaction they have with others. Staff deal with children's questions with sensitivity, whilst stressing the importance of family life and secure, stable relationships.

Parents are informed in advance of these sessions and are welcome to visit school to view materials and discuss any concerns with the class teachers. Parents may withdraw their child from sex education except that which is part of the Science Curriculum.

Special Education Needs

All children are respected, valued and welcomed into school whatever their additional needs. School will support their learning and social development and ensure that they are fully included in all school activities, making use of externally provided support and resources where appropriate.

School has procedures in place for identifying and assessing the special needs of individual children which involves pupils, parents, teaching staff and external agencies.

Our Special Needs Policy has been written with the consideration of the National Code of Practice. When a child has been identified as needing extra support, an Individual Education Plan will be written in consultation with pupil and parents; occasionally outside agencies may also be consulted.

Gifted and Talented

We encourage and provide for pupils who are gifted or talented. They are carefully monitored and provided with opportunities; such as work and activities in class that will challenge and extend their understanding. Recently we have extended our links with Dowdales school and several of our year 6 children have attended lessons at the secondary school with an aim to extend their learning beyond level 5.

Homework

In order to extend, support and consolidate the curriculum and learning weekly homework is given to allow children to independently develop their learning. Homework consists of regular reading at home and weekly spellings to learn. The length and nature of homework activities vary in each year group. Full information regarding homework is outlined in our homework policy. Homework is an important aspect of your child's education and we value your support, encouragement and involvement.

Outdoor Learning

Wherever possible, we use our attractive and extensive grounds to take teaching and learning outside of the classroom. We continue to maintain our wildlife garden and part of the area is already being used for outside lessons.

Forest Schools

At George Romney the children have thoroughly enjoyed visiting our outdoor classroom throughout the year to support areas of the curriculum, discover seasonal change and enjoy learning and playing together.

The children have taken part in building reading dens, made story scenes, sung around a campfire, floated homemade boats on the pond, prepared and shared hot chocolate, planted trees, made natural artwork and invented their own versions of popular games such as hide and seek.

Through Forest Schools' sessions we hope to encourage and foster:

- Self Awareness
- Self Regulation
- Intrinsic motivation
- Empathy
- Good social communication skills
- Independence
- A positive mental attitude, develop self-esteem and confidence

'The philosophy of Forest Schools is to encourage and inspire individuals of any age through positive outdoor experiences'

We have numerous policies, procedures and risk assessments in place to protect both staff and children whilst on the school premises.

Safeguarding and Child Protection

Safeguarding of all children is a top priority and we have Child Protection and E-Safety policies in place, as well as a general safeguarding policy, to do our utmost to protect them. Our Anti-Bullying Policy also covers cyber bullying. If you would like to view any of these policies please contact the school office or visit our web-site. We have regular talks and assemblies from other outside agencies involved in keeping the children safe.

As outlined in our Positive Handling, Support and Physical Intervention Policy, no pupil should ever be physically chastised. Only those members of staff who have undergone Team Teach Training (Mr. Reddy, Mr. Rigg and Mrs. Mayvers) will physically restrain a child unless in extreme emergencies.

Educational Visits

Educational visits play an important part in enriching our curriculum. The visits enhance and extend learning as well as allowing the children to have opportunity for new experiences.

We make full use of our local surroundings for visits which this year have included the town's churches, outlying countryside, South Lakes Safari Zoo and a Lake District Visitors' Centre.

We have recently introduced a Year 3/4 overnight trip to the YMCA at Lakeside with a theme of developing team work and problem solving. The Year 5 and Year 6 residential visits alternate each year between a cultural city break to Manchester and an outdoor adventure visit to Kingswood Activity Centre.

Extra Curricular Activities

The school day is extended with the opportunity to attend one of the wide range of extra curricular activities and all children are encouraged to participate if they wish. Staff, parents and external coaches run after school clubs. Activities may vary but over the last year clubs have included:

Art	Basketball	Board Games	Computers	Cricket
Football	Gardening	Gym	Homework	Multi Sports

Extended Services

In addition, staff manage a breakfast club which runs daily from 7.45 am. until the start of the school day and an after school club which runs daily until 5.30 pm.

At George Romney we are committed to working in partnership with parents to support children's learning. To enhance these relationships we:

- organise two formal Parents' Evenings each year (October and March) when you can discuss your child's progress
- hold an informal Parents' Meeting for each year group to discuss topics, trips etc. at the start of each academic year.
- invite current and new parents to an 'Open Afternoon' when you may walk round the school and observe lessons (usually in September)
- invite you to productions and class assemblies
- welcome parental help with reading (We Love to Read 9.00am – 9.30am every Thursday)
- welcome parental help on school visits, at clubs, walking to the swimming baths etc

You are welcome to come into school at other times to discuss any concerns that may arise during the year.

Admissions

Please see website for Admissions Policy.

Members of all ethnic and cultural groups are welcomed, valued and encouraged to play an active role in school life.

Behaviour

Our Behaviour Policy is designed to support the way in which all members of the school can live and work together in a supportive way and where everyone feels happy, safe and secure. We have high expectations of behaviour which we refer to through our 'Core Values'; these are supported by a number of expectations, we praise and reward good behaviour in a variety of ways.

As part of our new admissions pack, you will be issued with a copy of the full Behaviour Policy which incorporates our Home to School contract. We require both you and your child to sign this prior to admission and would appreciate you spending some time discussing this with your child. This will need to be re-signed each year.

We have an anti-bullying policy which includes acts of discrimination and cyber bullying. Any incidents of bullying on the school premises will be dealt with promptly and fairly. Please encourage your child to discuss any problems with staff.

Please see website for full copies of behaviour and anti-bullying policies.

Term Dates

Autumn Term 2017		Half-Term Holiday
Starts	Wednesday, 6th September	Monday, 23rd October -
Ends	Tuesday, 19th December	Friday, 27th October
Spring Term 2018		Half-Term Holiday
Starts	Thursday, 4th January	Monday, 12th February -
Ends	Thursday, 29th March	Friday, 16th February
Summer Term 2018		Bank Holiday
Starts	Monday, 16th April	Monday, 7th May
Ends	Friday, 20th July	
		Half Term Holiday
		Monday, 28th May - Friday 1st June

Leave of Absence

Parents are asked to avoid taking children out of school during term time. School is required to ensure full attendance for all children. Leave of absence may be granted in exceptional circumstances. Leave of absence forms are available from the school office.

Equal Opportunities

We strive to ensure every child is valued and able to reach his/her potential. In doing so we ensure that equality and diversity are part of the school's core business both as a school and as an employer as outlined in our Equality Scheme.

Formal Complaints Procedure

If you become concerned about your child's education, it is vital that the School is informed about it as early as possible. In the first instance, you should make arrangements to see your child's teacher. If you are still concerned after speaking to the class teacher, you should arrange to meet with the head teacher. However, there may be occasions when you may wish to complain about matters appertaining to the curriculum, which are the responsibility of the Governing Body and/or the Local Education Authority. Advice on this formal complaints procedure is available from:

Schools Information Unit
Education Department,
Portland Square,
Carlisle CA1 1PU
Tel: 01228 226060

